

Vestry Meeting Minutes
February 11, 2017

In Attendance: Darlene Cross, Fr. John Dwyer, Jan Fillmore, Elizabeth Grayden, Jeff Jensen, Becky Lucas, Mike Sirany, Chris Huntley, Karen Hartman, Cindy Lee, Ann DePaolis-Jones

Not in Attendance: Mark Brilowski, Barb Swanson

The vestry met for a retreat in the chapel. After some team building activities, and strategic planning, there was a brief vestry meeting.

Approval of January Minutes: Mike suggested a couple of changes or additions to the January minutes. Becky made a motion that we approve the minutes with the suggested changes. Darlene seconded the motion and the January minutes were approved.

There will be no pulse of the parish this week due to the retreat and short meeting.

Financial Overview: Father John explained the financial process to new vestry members. He reported that at the end of January, at 8.33% of the year, we are \$7000 in the black after subtracting all but 1/12 of the pre-paid pledges for the year. Income is at 18.48% for offerings and 9.94% for building use. Expenses are at 8.15%. We are doing very well for January.

Parochial Report: The annual parochial report was reviewed in detail and questions were answered. Cindy made a motion that we approve the annual parochial report and Mike seconded the motion. The annual parochial report was approved.

Facility Cleaning Contract Discussion. Father John presented information about a new cleaning company, Coverall Cleaning Service. Father John explained the history of the current cleaners. We pay \$1200 per month to our current cleaning service for limited services. Coverall gave us a bid for weekly cleaning that includes more than we are currently having done, including some of the tasks that are being done by volunteers. The bid was \$643.50 per month. Going with this company would drastically reduce our need for cleaning volunteers, though we would still need volunteers to restock bathrooms and empty trash on Monday or Tuesday after Sunday services. We would need to sign a year contract with Coverall, and we would need to give our current cleaner fair notice. Fr. John contacted several references and heard back from four, getting positive feedback from all. Coverall was reportedly reliable and responsive. They would bring their own equipment and will use the products we want them to use. Becky shared concern about the company, wondering if they are paying livable wages and benefits. Mike also shared a concern about the social justice aspect. It was agreed we should do additional research to find out how employees are treated. Father John will explore the issue. Jeff made a motion that we accept contract with Coverall pending discovery on wages and benefits being fair and reasonable. Darlene seconded the motion and the motion was approved.

Submitted by Ann DePaolis-Jones