

Vestry Meeting Minutes  
October 17, 2016

In Attendance: Darlene Cross, Mary Pendergrass, Fr. John Dwyer, Jeff Jensen, Barb Swanson, Jan Fillmore, Harold Danley, Kathy Ackerman, Becky Lucas, Mike Sirany, Ann DePaolis-Jones

Not in Attendance: Chris Lacher, Elizabeth Grayden

Reading: Vestry Papers - Why Give? Annual Giving and Elections

Volunteer for Pulse of the Parish: Mike at 8:00, Kathy at 10:30

Approval of September 19 Minutes: Jeff made a motion that we accept the September minutes as written. Jan seconded the motion and the minutes were approved.

Additions to the Agenda:

Catering for funerals

Mission grants under \$500

Financial Report: We are at 75% of the year but only at 72.17% of the budgeted income totals. This is largely due to the lack of kitchen rentals. We are on track with pledges and other building rentals. The expenses are at 71.39% of the budgeted amount. We are \$2000 in the red for the month, but at \$3400 in the black for the year. We haven't dipped into the \$11,000 surplus, but we will probably need to tap into it in the next few months. We took \$40,000 from our PIF investments for the elevator repair, and our insurance claim was denied for the elevator project. We have appealed this decision, but are not optimistic that we will recover any of this cost. After taking our expected draw of \$5000 and the cost of the elevator repair from the PIF, we made an additional \$13,000 on our investments. This shows that our investments are doing very well.

Ongoing Business:

Sewer: There is nothing to report. We haven't gotten any responses from the contractors. No bids were provided, so we are seeking other options. It will likely not happen this fall.

LED Light Bulbs: We have enough money from the fundraiser to purchase the LED bulbs so they will be ordered this week. We haven't found anyone to take the old bulbs yet. We will be renting a lift and installing the bulbs ourselves.

Stewardship: The initial stewardship letters went out to the parish and a few pledges have already come in. Vestry members have not heard many responses about the first letter. The second stewardship letter will be mailed this week.

Voting Welcome: We are a voting site on November 8<sup>th</sup> and want to have volunteers available to welcome voters and serve refreshments. Jeff made a spreadsheet for volunteers to sign up, asking for three people per time slot. Darlene made the poster for the sign up. We will be purchasing treats to serve and provide coffee in the morning and water in the afternoon and evening. Allison will provide paper coffee cups and Jeff will arrange the purchase of snacks. Polls open at 7:00 am so the sign up starts at 6:30 am.

Silent Auction: The vestry will be providing the gift card tree and libations raffles for the silent auction on November 5<sup>th</sup> and 6<sup>th</sup>. Some members have already brought bottles of wine and gift cards for the raffles. Additional donations can be dropped off in the office. Becky will help make the gift card tree. We will need volunteers to sell raffle tickets. Harold volunteered to help sell tickets.

Nominating Committee for Vestry: Fr. John asked that members start thinking of possible candidates for the next vestry and let Fr. John and the wardens know. The nominating committee, including outgoing vestry members and warden, will be meeting soon.

New Business:

Kitchen managers: We know of one or two folks who have the health department certification that we can bring in on an ad hoc basis for pay. Mike said Ann Trapnell would be interested in going through the training to be a kitchen manager. Ann T. and Marion are planning a luncheon at church in January. Mike will explore with them the need to have a kitchen manager on site.

Catering for Funerals: Fr. John suggested we just have one caterer available to do the funerals instead of offering a choice of caterers to families. This would make it easier for a grieving family by creating fewer choices they need to make. Fr. John is meeting with a caterer that was recommended by the Warkentiens. Families will have a choice of a catered luncheon or a reception with coffee and cake or cookies.

Mission Opportunity Grants: Jeff didn't find any reference to mission grants under \$500 in the previous vestry minutes. He found something from 2014 but was not conclusive. Mike moved that if a mission opportunity grant request is \$500 or less, we give the finance team permission to make the decision to approve or not. The vestry will then be informed of the decision. Grant requests over \$500 will need a recommendation from the finance team and vestry will decide whether or not to grant the request. Harold seconded the motion and it was approved.

State Fair Parking in 2017: Fr. John made arrangements for us to be a state fair parking lot next summer. We will get \$100 per day to do this which will result in \$1200 for the 12 days of the fair. The lot will be closed to fair parking in Sunday mornings but would open at 2:00 pm after church. Mike expressed a concern about wear and tear on the parking lot. Fr. John thinks this is outweighed by the benefit of the exposure it brings to our church. The state fair will bring in the workers, but if we provide volunteers from 8-2 each day, we would receive \$7.50 per hour per volunteer. This would result in an additional \$1,350 for a total of \$2,550. The fair will provide a tent, bathroom, garbage disposal with pick up and water with cups. Jan suggested for the first year, we use their staff, but others thought we should present it to the parish. We will explore any interest in volunteering by polling the congregation after the new year.

Mardi Gras Fundraiser: We have historically held a fundraiser on the Tuesday before Ash Wednesday. In the past, it was a social justice fundraiser for First Nations Kitchen and last year the funds raised went to Habitat for Humanity. This year, we will allow parish members to apply to put on this fundraiser for their mission. They would be responsible for planning and running the event. Groups can apply to host the fundraiser starting in November.

Shoutouts:

- All the volunteers who worked at Mattie Abdullai's funeral
- The choir for accompanying Mattie's funeral
- All who contributed to the LED bulb fundraiser
- The Giving Garden team for donating over 700 lbs of fresh vegetables to Keystone Community Food Shelf
- The youth group for assisting in raising money for the Standing Rock Sacred Stone Camp Kitchen

Rector and Warden Comments

Member Comments and Concerns

Submitted by Ann DePaolis-Jones